

Refund Policy of Fees

Sl. No.	Fee type	Refund Policy
1).	Admission Fee (Counselling Fee)	As per UGC norms
2).	Tuition fee	As per UGC norms
3a).	Hostel – Room Rent	Non-Refundable. Once the student completes enrolment and classes commenced, the Hostel Room Rent is non-refundable from the date of commencement of classes, even if the student doesn't use the Hostel premises.
3b).	Hostel – Mess Fee	Refundable after deducting proportionate amount for the number of months the mess has been utilized in addition to a maintenance charges of Rs.5000/- .If any other fee is outstanding from the student to University, the same will be adjusted and only balance will be paid.
3c).	Hostel – Refundable caution deposit	Refundable after deducting for any damages to the premises, wear and tear as confirmed by CLM department. If any other fee is outstanding from the student to University, the same will be adjusted and only balance will be paid
3d).	Hostel – Laundry Fee	Refundable after deducting proportionate amount for the number of months the student has utilized services. If any other fee is outstanding from the student to University, the same will be adjusted and only balance will be paid
4).	Transport Fee	Non-Refundable. Once the student completes enrolment and classes commenced, the Transport Fee is non-refundable from the date of commencement of classes, even if the student doesn't use the transport facility.

Note:

1	Hostel Fee for temporary purpose usage	<p>On availability of room/bed, Director CLM will approve for collection of Hostel Fees.</p> <p>a). If student opts to stay in Hostel for more than a period of 1 month but less than 6 months, Hostel Fee including Mess Fee to be paid for ONE FULL semester including caution deposit.</p> <p>b). If student opts to stay in Hostel for more than a period of 6 months, Hostel Fee including Mess Fee to be paid for Entire Year including caution deposit.</p> <p>c). If student opts to stay in Hostel for a period of less than a month, Hostel Fee including Mess Fee to be paid for the number of days using the facility.</p>
2	Transport Fee for temporary purpose usage.	<p>On availability of seat in the specified route, Director CLM will approve for collection of Transport Fees.</p> <p>a). If student opts to ply in University Bus for more than a period of 1 month but less than 6 months, Transport Fees to be paid for ONE FULL semester.</p> <p>b). If student opts to ply in University Bus for more than a period of 6 months, Transport Fees to be paid for Entire Year.</p> <p>c). If student opts to ply in University Bus for less than a period of one month, transport Fees to be paid for ONE FULL MONTH.</p>